

Canadian Research Initiative in Substance Matters (CRISM) Atlantic Node Indigenous Research and Engagement Coordinator

Job Title	Canadian Research Initiative in Substance Matters (CRISM) Atlantic – Indigenous Research and Engagement Coordinator
Reports to Position Title	CRISM Atlantic Node Manager & Node Principal Investigator
Research Project Title	Canadian Research Initiative in Substance Matters (CRISM) Atlantic
Department/ Faculty	Departments of Psychiatry and Psychology and Neuroscience
FTE (based on 35 paid hr work week)	(PTE) 50% of a 35-hour work week
Duration	1-year with possibility for renewal renewable
Salary Range	Pay is based on \$50,000 (FTE)

Posting deadline: Friday, September 27th, 2025 or until the position is filled. **E-mail** Cover letter & CV to: jennifer.crism@gmail.com.

About the Canadian Research Initiative in Substance Matters (CRISM)

The Canadian Research Initiative in Substance Matters - [Atlantic node](#) is one of five nodes within the [CRISM](#) network, a Canada-wide intervention research network in the field of substance use. The CRISM network's goal is to accelerate the transfer of scientific knowledge towards the development of new medications, psychological interventions, treatments, and services for people who use substances and those with substance use disorders.

The CRISM Atlantic node acknowledges that we live and work in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People.

Job purpose

Reporting to the Principal Investigator, the **Indigenous Research and Engagement Coordinator** will be responsible for establishing and maintaining effective, continuous engagement and communications related to substance use research with Indigenous communities, Indigenous researchers, Elders, community members and affiliated groups and individuals within Atlantic Canada:

Dalhousie University and the CRISM Atlantic node are an equal opportunity employer. We strongly encourage applications from individuals who identify as an Indigenous person.

Duties and responsibilities

The Indigenous Research and Engagement Coordinator's key duties and responsibilities include:

- establishing and maintaining effective, continuous engagement and communications with Indigenous communities, Indigenous researchers, Elders, community members and affiliated groups and individuals within Atlantic Canada;
- contributing to methodical and systematic monitoring of data collection process(es), data management, and analysis plans to ensure ethical principles such as OCAP and TCPS 2, Chapter 9, and frameworks such as Etuaptmumk - Two-Eyed Seeing, are being included;
- review and develop understanding of diverse research protocols, including Indigenous research methodologies specifically;
- assist with the preparation of research grant applications;
- perform data collection and data entry tasks related to CRISM Indigenous initiatives and related projects that include Indigenous communities and individuals; and

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Indigenous Research and Engagement Coordinator

- work from & update reference lists, research tools & knowledge dissemination products to be culturally appropriate and relevant.

Qualifications

Required skills and qualifications:

- minimum 2 + years of experience in data collection and/or interventions related to the health of Indigenous populations;
- knowledge of best practice and cultural appropriateness in guiding research ethics (i.e., OCAP principles; Two-Eyed Seeing);
- masters-level degree is an asset; and
- travel within Atlantic Canada and nationally may be required up to 25% of the time to meet operational requirements

Assets:

- strong oral and written communication skills in English (the ability to speak the ability to speak Mi'kmaq or Maliseet & French would be considered an asset);
- Proficiency in MS Office suite, Adobe
- experience in patient-oriented research and working with people with living and lived experience of substance use;
- experience and understanding of the research pipeline (academic and other funding structures); and
- knowledge and experience working with multidisciplinary translational research teams

Working conditions

This role will require some travel so flexibility with respect to working hours may be necessary. Additionally, there are times when attendance at events such as conferences, meetings and work-related deadlines may necessitate additional hours during the evenings or weekends. Additional time worked can be taken in lieu of at a time agreed upon by yourself and your supervisor.

Supervisory/managerial

Within this role there may be a requirement to oversee and manage volunteers to assist with some of the projects and related work